



Chebrolu Hanumaiah Institute of Pharmaceutical Sciences
Chandramoulipuram, Chowdavaram, Guntur – 522019, Andhra Pradesh.
(Sponsored by Nagarjuna Education Society)
Approved by AICTE & PCI, Affiliated to Acharya Nagarjuna University.
Recognized by Govt. of Andhra Pradesh, An ISO 9001:2015 Certified Institute.
Accredited by NAAC

EXAMINATION GRIEVANCES MECHANISM

The mechanism of dealing the examination related grievances will be done in a three tier system.

First Stage:

Concerned faculty will have a one to one interaction with the students and openly discuss about the evaluation process. After evaluation of all the subjects a consolidated marks statement will be prepared by examination convener and the same will be displayed in the college notice board as well as to the concerned mentors. The mentors will once again review the progress of each and every student by interacting with them personally and record the grievances if any.

Second Stage:

These grievances will be forwarded to examination convener and from there through convener of examination it will be directed to concerned staff. The staff members will once again re verify the scripts and submit the report to the convener of examinations. The convener of examination will forward the same to the mentors who will once again interact with the student about the issue.

Third Stage:

If the student is still not satisfactory at that stage of interaction, the grievances will be forwarded to the head of the institution who will take the final decision.